

FEES FOR COURSES, effective 1st September 2009 All fees include VAT at the current rate. VAT No 681 0819 31.

1. CIDESCO International Diploma Course (11 months/1350 hours) _____ £ 8995
2. CIBTAC Diploma Course (7.5 months/850 hours) _____ £ 7285
3. CIBTAC Modules: Beautician/Body Therapy (300 hours each) _____ £ 3275 Per module
Electrolysis (200 hours) _____ £2195
4. Day Course/Refresher Course _____ from _____ £ 375

Terms of Enrolment:

1. Enrolments are accepted subject to the following Terms of Enrolment and the Regulations of Ray Cochrane Limited, trading as The Ray Cochrane Beauty School (hereinafter referred to as "the School"), a copy of which has been provided to the Applicant.

2. The Applicant has applied to attend one of the four Courses listed above, details of which have been fully explained and which are summarised on the attached synopsis.

3. The fee for the Course includes the cost to the School of its overhead expenses and preparatory work and all special equipment and materials required for the Course, together with payments made by the School to other organisations involved.

4. deposit of 25% of the total fee is required to be paid to reserve a place on any Course (or 50% in the case of overseas applicants). Once a deposit has been paid arrangements are made by the School to include the Applicant in the Course applied for, and no repayment of the deposit can be made under any circumstances.

5. Upon completion of this Enrolment Form the Applicant is liable to pay the balance of the total fee for the Course at least one month prior to the commencement of the Course to be admitted to the School. No fees are refundable whether the Applicant attends the Course or not, or fails to complete it in view of all the arrangements which are made to accommodate her.

6. The School reserves the right to terminate the training of any student who fails to comply with any of the School Regulations, or whose conduct is declared by the Principal of the School to be detrimental to the running of the School. No fees are refundable in the event of the termination of the contract in these circumstances. The decision of the Principal of the School is final and not subject to arbitration.

7. For the purpose of ensuring that all courses are up to date the School reserves the right to alter curricula and syllabi without prior notice and at the sole discretion of Ray Cochrane Limited.

8. The Parents or legal guardians of Applicants under 18 years of age are responsible for enrolment fees, general behaviour and discipline of that person. They are expected to give their full support and encouragement to the aims of the school and to uphold and promote its good name; to continue the students education at home and to ensure that the student maintains the appropriate standards of punctuality, behaviour, diligence and dress. The signature of a parent or legal guardian agreeing to the Terms of Enrolment is required on the Enrolment Form.

These Terms of Enrolment form the basis of the contract between Ray Cochrane Limited and the student or legal guardian. Any breach of these terms or the regulations will entitle the company to terminate the student's training. The contract will be subject to the laws of England and Wales.

Name Miss/Mrs _____ Nationality _____

Address _____

Postcode _____ Tel No _____

Dress Size _____ Date of birth _____

I wish to enrol for the _____ Course

commencing _____ terminating _____

I enclose deposit/full payment of £ _____

Any outstanding balance for fees is payable one month prior to commencement of course.

I agree to abide by the Company Terms of Enrolment and the School Regulations.

Signed _____ Date _____

(by the applicant/parent or legal guardian if under 18)

Please attach
your
passport size
photograph
here

School Regulations

1. All students are required to wear clean and pressed white uniform of a standard length, clean white shoes, and plain white or natural stockings or tights at all times during school hours. A dark navy blue cardigan may be worn (not during practicals).
2. Hair should be put up above the collar in chignon and kept off the face with a navy or white hair band; nails kept short and unvarnished; day make-up must be worn. Students are not allowed to wear any jewellery (to include body jewellery), other than a wedding band and ear studs (max ½ cm), during school hours.
3. Locker room and wardrobes are provided for changing and personal belongings and must be kept clean and tidy at all times. Students are asked to keep briefcases and holdalls out of the classroom areas. Mobile phones must be kept in the locker and switched off whilst on the school premises.
4. Students are advised that jewellery, valuables or considerable amounts of money must not be brought into the school as Ray Cochrane Limited cannot be held responsible for their loss.
5. Students are expected to model for practical classes. Any student who cannot do so, by reason of medical deficit or infirmity, must notify the Company upon enrolment. The company reserves the right to terminate the student's training, on the failure to so advise.
6. Students are required to attend all demonstrations and extracurricular activities.
7. Classes are from
9.30am to 6.30pm Monday,
9.30am to 6.30pm/8.00pm Thursday,
9.30am to 4.45pm Tuesday and Wednesday.
Lunch Break from 12.45pm to 1.30pm unless otherwise stated.
8. Client Days are an integral and mandatory part of the training offered - this to include (inter alia) Client Liaison, Sales and Housekeeping.
9. Students are asked to be in attendance and ready for class at 9.30am and 1.30pm. Students who arrive late in their class will be marked absent in the register for that session. Students who are consistently late will not be permitted to attend the session. Three lates will result in disciplinary action.
10. Absent students are asked to telephone the school by 10.00am. Messages from fellow students will not be accepted. An absence form must subsequently be completed.
A medical note is required for more than three days' absence.
11. Students are considered absent for the morning or afternoon session if they leave the school without prior permission.
12. Students are advised that punctuality, attendance record, neatness of work, personal presentation, conduct and thorough knowledge of subjects are taken into account when awarding RCBS diplomas/certificates.
13. All students must complete the required number of hours in accordance with the School's and examining boards' regulations, and have thorough theoretical and practical knowledge of their course material, to be eligible for the CIBTAC and CIDESCO examinations.
14. Ray Cochrane Limited requires all students to pass the CIBTAC examinations with minimum 70% before proceeding to the CIDESCO examination.

The School reserves the right to alter these times as it sees fit and appropriate.

Payment

Should be made to:
Ray Cochrane Limited,
118 Baker Street,
London W1U 6TT

or direct to:
HSBC Bank Plc, 186 Baker Street, London NW1 5RU
Account Name: Ray Cochrane Ltd.
Account Number: 81217380
Sort Code: 40-04-26
Swift/BIC: MIDLGB22
IBAN: GB03MIDL40042681217380